



"ދިވެހިރާއްޖޭގެ ސަރުކާރުގެ ގެޒެޓްގައި ބަޔާންކޮށްފައިވާ ގޮތުން"

National Bureau of Statistics

Ministry of Finance and Treasury

Finance Building, Ameene Magu, Male' 20379, Rep. of Maldives



މާލެ ސަރުކާރުގެ ގެޒެޓްގައި ބަޔާންކޮށްފައިވާ ގޮތުން

މިނިސްޓްރީ އޮފް ފިނޭންސް އަދި ޓްރެޒަރީ

މިނިސްޓްރީ އޮފް ފިނޭންސް އަދި ޓްރެޒަރީ، ރިޕަބްލިކް އޮފް ދިވެހިރާއްޖެ، 20379

TERMS OF REFERENCE

Local Consultant to conduct Thematic Analysis on Child Equity Analysis: Social Deprivation in Maldives from the Maldives Census 2014

Ref No:

TERMS OF REFERENCE (to be completed by Hiring Office)	
Hiring Office:	National Bureau of Statistics
Purpose of consultancy:	<p>The Population and Housing Census 2014 results are to be released on 20 Oct 2015. The census provides a new dimension to review the existing policy and conduct situation analysis of different targeted population. In collaboration with UNICEF, this consultancy will produce thematic analysis on 'Child Equity Analysis: Social Deprivation in Maldives'.</p> <p>The findings from this study will address the situation of children in Maldives needed for policy makers and technical experts and provide opportunities to review the policy/ strategies related to Children.</p>
Scope of work: <i>(Description of services, activities, or outputs)</i>	<p>Scope and diversity of assignment:</p> <p>This consultancy will require the Consultant to analyse Census, including previous census analytical reports, surveys and studies done on child equity profile by other countries. The Consultant will also need to assess relevant national policies and directives. An extensive desk review of previous studies done on child equity and other studies related to Children in Maldives will also be required.</p> <p>The Consultant will possibly be required to facilitate a seminar based on the draft paper for feedback, and present findings to peers and policy makers.</p> <p>Depth of treatment of subject matter: The thematic analysis on 'Child Equity Analysis: Social Deprivation in Maldives' should provide a comprehensive profile of children, with graphical illustrations and policy recommendations on the following key areas:</p> <ul style="list-style-type: none"> • Age-sex composition and population density • Sex ratio for the under-five population, and Children • Literacy, School Attendance and Education Attainment • Child Workers and the sectors of employment • Nuptiality and Fertility of Child Population • Living Arrangement and household composition • Pockets of Social Deprivation <p>Each of these key area is expected to be analysed with reference to geographic distribution and by sex.</p> <p>Specific milestones:</p> <ol style="list-style-type: none"> 1. Inception report defining the methodology and detailing the workplan with milestones. 2. Desk review of previous studies on Children in Maldives. 3. Draft paper for review, discussion and feedback. 4. Presentation of findings at policy-level meeting. 5. Required outputs based on the analysis.

	<p>Output: Report on 'Child Equity Analysis: Social Deprivation in Maldives'. Leaflet on 'Child Equity Analysis: Social Deprivation in Maldives'.</p> <p>Expected outcome: Better informed national policies Increased capacity of the National Bureau of Statistics.</p>
Duration and working schedule:	30 working days between November to December 2015
Place where services are to be delivered:	The consultancy will be undertaken in close coordination with the National Bureau of statistics and UNICEF. Transfer of knowledge is very important in this exercise to ensure capacity building in undertaking research at the NBS and stakeholder agencies.
Delivery dates and how work will be delivered (e.g. electronic, hard copy etc.):	Milestones and deliverable target dates will be finalized upon recruitment. Final output (Report/ Leaflet on Child Equity Analysis: Social Deprivation in Maldives) to be delivered by 30 December 2015, in editable electronic form, in English.
Monitoring and progress control, including reporting requirements, periodicity format and deadline:	<p>The Consultant will be briefed and debriefed by UNICEF and the National Bureau of Statistics and is expected to keep in close contact with both agencies via email</p> <p>The Consultant will be responsible for the quality and timeliness of the paper, and will receive support from and National Bureau of Statistics and UNICEF.</p>
Supervisory arrangements:	The consultancy will be managed by National Bureau of Statistics, the output will be assessed by the National Bureau of Statistics and UNICEF
Required expertise, qualifications and competencies, including language requirements:	<p>Primary expertise required: Demography, statistics, Children</p> <p>Educational background: Demographer or similar social science professional, preferably with Ph.D. or significant academic research background</p> <p>Work experience:</p> <ul style="list-style-type: none"> ● Significant experience in academic research or consultancies related to census thematic analyses ● Experience in writing academic or policy papers ● Past experience working with the United Nations, World Bank or similar organization is desirable ● Past experience on working with UNICEF is desirable <p>Other competencies:</p> <ul style="list-style-type: none"> ● Excellent report writing skills, analytical skills as well as good computer skills ● Excellent communication skills in English language, both oral and written ● Proficiency in data analysis software
Inputs / services to be provided by NBS or implementing partner (e.g support services, office space, equipment), if applicable:	<p>Consultant:</p> <ul style="list-style-type: none"> ● Fulfil the stipulated in the contract and the TOR through review of documents, email communications, and meetings ● Supervise additional team members, if part of a team ● Maintain close contact by email with NBS and UNICEF ● Communicate any complications regarding the assignment as soon as possible ● Provide contact details that allow NBS and UNICEF to get in contact with the Consultant at any time during the consultancy

	<p><i>Possible additional (national) team member:</i></p> <ul style="list-style-type: none"> ● Assist the Consultant in fulfilling the stipulated in the contract ● Maintain contact with NBS and UNICEF, which includes obtaining required information and data in a timely manner <p>National Bureau of Statistics:</p> <ul style="list-style-type: none"> ● Assign a focal point to work with the Consultant ● Provide the relevant national framework documents as required ● Provide data as required for the study ● Provide logistic support including organizing meetings ● Organize the policy-level meeting for presentation of findings ● Review and provide comments to the deliverables in a timely manner ● Make payments upon completion and acceptance of each deliverable by NBS <p>UNICEF Maldives:</p> <ul style="list-style-type: none"> ● Monitor and facilitate the progress of the assignment ● Review and provide comments to the deliverables in a timely manner ● Facilitate necessary contacts
<p>Other relevant information or special conditions, if any:</p>	<p>The other conditions that may apply in the undertaking of the assignment include:</p> <p>Basis of payment: Payments based on acceptance of the deliverables.</p> <p>Format of outputs: Editable electronic form</p> <p>Language of reports/publications and other documentation and working language in country of assignment: English</p> <p>Ownership of output: Jointly owned by the National Bureau of Statistics and UNICEF</p>